

Braunstone Park & Rowley Fields Community Meeting

The BRITE Centre, Braunstone
Avenue, Leicester LE3 1LE
On Tuesday, 11 June 2013
Starting at 5:30 pm

The meeting will be in two parts

5:30 pm – 6:00 pm

Meet your Councillors and local service providers dealing with:-

- Alcohol Awareness
- Leicester Market Proposals
- Neighbourhood Police
- City Warden
- Ward Councillors and General Information

6:00 pm – 7:30 pm

Get involved in your area and planning for the future. There will be presentations and discussions on:

- Alcohol Awareness
- Leicester Market Development Update
- Ward Action Plan – Health Improvement Strategy
- Parks Service
- Police / Community Safety Issues Update
- City Warden Update
- Councillor Update (including Braunstone Hall)
- Ward Community Budget 2013/14

YOUR community. YOUR voice.

Your Ward Councillors are:

Councillor Michael Cooke
Councillor Anne Glover
Councillor Wayne Naylor



INFORMATION FAIR

You can raise matters of concern, give opinions and find out information which may be of use about the following:-

- **Alcohol Awareness**
 - **Leicester Market Development Proposals**
 - **Neighbourhood Police**
 - **City Warden**
 - **Ward Councillors and General Information**
-

Making Meetings Accessible to All

WHEELCHAIR

Meetings are held in a variety of community venues. We will only hold meetings in venues where there is suitable access for wheelchairs. If you have any concerns about accessing a venue by wheelchair, please contact the Democratic Services Officer on the details provided.

BRAILLE / AUDIO TAPE – CD / TRANSLATION

If you require this agenda or a particular part of it to be translated or provided on audio tape, the Democratic Services Officer can organise this for you (production times will depend on equipment facility availability). In certain cases, subject to the agreement of the local Councillors, translation facilities can be provided at the meeting.

The first part of the agenda covers formal items which the Councillors need to deal with to ensure that regulations on holding meetings are kept to

1. ELECTION OF CHAIR

Councillors will elect a Chair for the meeting.

2. APOLOGIES FOR ABSENCE

3. DECLARATIONS OF INTEREST

The first main item on the agenda is Declarations of Interest where Councillors have to say if there is anything on the agenda they have a personal interest in. For example if a meeting was due to discuss a budget application put forward by a community group and one of the Councillors was a member of that group, they would not be able to take part in the decision on that budget application.

Councillors are asked to declare any interest they may have in the business on the agenda, and/or indicate that Section 106 of the Local Government Finance Act 1992 applies to them.

4. MINUTES OF PREVIOUS MEETING

[Appendix A](#)

The minutes of the Braunstone Park and Rowley Fields Community Meeting held on 16 April 2013 are attached and Members are asked to confirm them as a correct record.

This next part of the agenda covers items where input from you on issues that affect your community is welcomed

5. LEICESTER MARKET DEVELOPMENT UPDATE

Mike Dalzell, Head of Economic Regeneration at Leicester City Council, will provide an update on the redevelopment of Leicester Market.

6. ALCOHOL AWARENESS

Julie O'Boyle, Public Health Consultant, will be at the meeting to discuss how awareness of alcohol consumption can be increased.

7. WARD ACTION PLAN - HEALTH IMPROVEMENT STRATEGY

Angie Wright, Health Consultant, will present the recently published Health Improvement Strategy for Braunstone.

8. PARKS SERVICE

Parks Officers will provide an update on recent and future activities and events in the Ward's Parks.

9. CITY WARDEN

The City Warden will be at the meeting to give an update on environmental issues in the Ward.

10. POLICE & COMMUNITY SAFETY ISSUES UPDATE

Officers from Leicestershire Police will be at the meeting to provide an update on police issues in the Ward.

An update also will be provided by Leicester City Council Community Safety Officers.

11. WARD COMMUNITY BUDGET

Appendix B

Councillors are reminded that they will need to declare any interest they may have in budget applications, and/or indicate that Section 106 of the Local Government Finance Act 1992 applies to them.

- a) **An update on the 2012/13 Community Meeting budget is attached for information. (Appendix B)**
- b) **Details of the 2013/14 Community budget will be given at the meeting.**
- c) **The meeting is asked to note the following grant application, which has been approved under the Council's fast track procedure:-**

Application 1

Project: Production of New Brochure

Amount requested:

Item	Cost (£)	Estimate/ Actual cost?	Request to Ward Meeting (£)
Design & Printing	200	Actual	185
Stationery Costs	15	Estimate	15
Total	200		200

Applicant: Friends of Highway Spinney

Summary:

In producing this new brochure, it is hoped to encourage more people to visit the Spinney and become volunteers to help maintain the woodland.

d) The following grant application is submitted for consideration:-

Application 2

Project: Braunstone Community Carnival 2013 (incorporating the Sports Fest)

Amount requested:

A grant of £1,000 has been requested.

Proposed expenditure and income for the Carnival are as set out below:

Braunstone Community Carnival 2013

Expenditure

Stage	£1,000.00	
Security	660	
Design	0	
Print	£319.00	
Stage Manager	£200.00	
PA	200	
Generator	£99.90	
School premises staff	540	
Entertainment	£150.00	Ratby band
First Aid	£330.00	
Distribution	£290.00	
Stationary & postage	£100.00	
Event Co-ordinator	£2,000.00	
Vol expenses	£50.00	
	£5,938.90	

Income

LCC -grant	1000
LCC - Events	500
Resident Network	1000
Stallholders	300
Entrance donations	500
Braunstone	2638.9

Foundation

5938.9

Applicant: Braunstone Foundation (T/A b-inspired)

Summary:

The Braunstone Community Carnival is an annual event and will celebrate its 13th Anniversary this year. The event has been supported by the Braunstone Foundation (formally BCA) for the last 12 years and has been made possible by the voluntary support of local groups and residents.

In June 2012 the event moved to Fullhurst Community College from Braunstone Park, in order to reduce costs significantly and refocus the event to become more family-friendly. The event attracted a couple of thousand people, mainly families and older residents, and operated under an "Alcohol Free Zone".

Feedback from visitors was very positive and Fullhurst Community College was very happy with hosting the event at their site.

This year's Braunstone Community Carnival will take place on Saturday 29 June from 12.00 noon to 4.30 pm at Fullhurst Community College. It will incorporate the Sports Fest, which offers over 30 different sports activities in one area for the cost of a small fee wristband for children. The Carnival will also include a performance stage for local acts, information and community stalls, craft stalls, children's free play area and a range of food stalls. It also is hoped to have a Youth Village on site, hosted by StreetVibe Young Peoples Services, and a family Fun Fair.

The event will be used to consult with local residents on their priorities for the neighbourhood over the coming few years, through the Neighbourhood Action Plan.

Application 3

Project: Food in the Community – Pilot Project

Amount requested:

This is a joint application with Westcotes Ward.

Item	Cost (£)	Estimate/ Actual cost?	Request to Ward Meeting (£)
Specialist staff to plan, prepare,	2,250	A	2,250

run (2 days) and follow up (0.5 days) the 3 events: 3x2x2.5 @ 150			
Materials for the events	200	E	200
Publicity	200	E	200
Collating and analysing feedback: 1 day @ 150	150	A	150
Researching funding opportunities: 2 days @ 150	300	A	300
Developing partnerships: 6 days @ 150	900	A	900
Writing bids: 9 days @ 150	1,350	A	0
Office costs and travel	50	E	50
Total			2,025 per ward (4,050 in total)

Applicant: Leicester Masaya Link Group, with the support of environmental Studies Ltd

Summary:

The project aims to consult with members of the local community and relevant partners to develop a larger funded programme of activities combining food growing with the cultural and social significance of food.

Promoting the growing of vegetables will support healthy eating and encourage physical exercise, as well as increasing access to cheap, fresh food. It is anticipated that the community based approach of will include sharing favourite recipes and understanding the global interdependence of foods, which will support greater cohesion between communities. The collective act of growing brings people together and gives a sense of ownership and belonging.

The consultation process will take place from June to September 2013. At the end of this there will be clear project proposal, incorporating identified community need and committed partner organisations. Applications for funding for the proposal will then made to funding bodies.

The organisers will be attending the International Food Festival at the Manor House Community Centre on 6 July 2013 and the Braunstone Carnival on 29 June. In addition, a drop-in community event will be hosted at the polytunnels

next to Braunstone Skills Centre. This will emphasise practical food growing.

Alongside this, the applicants will research current activity and players in the local area, to ensure that the proposal complements existing programmes, and to identify potential funding streams to submit the final proposal to.

Application 4

Project: Friends of Woodville Unit

Amount requested:

Item	Cost (£)	Estimate/ Actual cost?	Request to Ward Meeting (£)
Decoration of Lounge	30	Estimate	Nil
Afternoon Tea	50	Estimate	Nil
Professional Singer	80	Actual	80
Dancers	130	Actual	130
Magician	90	Actual	90
Total	380		300

Applicant: John Allen, Secretary of the Friends of Woodville Unit

Summary:

To provide 30 residents of Woodville secure accommodation unit with an afternoon's entertainment. Artists will provide singing, dancing and magic for residents who suffer from dementia, Parkinson's Disease, or behaviour problems.

Walkers Foods and Samworth Bro. are being approached for funding towards the cost of "teas". If the application is successful, it is understood that help will be "in kind" products, rather than cash funding. As such, no application is being made for a contribution towards refreshments.

It is hoped that this event can be held on the afternoon of Sunday 16 June, when supporting residents' relatives could attend.

Insurance to cover the event is already in place.

A small number of local residents will be invited, due to security restrictions and

health and safety regulations.

12. COUNCILLORS' UPDATE

The Ward Councillors will provide an update on issues not covered elsewhere on the agenda, including progress with Braunstone Hall.

13. ANY OTHER BUSINESS

Help us to make improvements!

Please help us to improve Community Meetings by filling in an **Evaluation sheet** to let us know what you thought of the meeting. Thank you.

For further information contact

Elaine Baker, Democratic Services Officer or Surinder Singh, Members Support Officer, Leicester City Council, Town Hall, Town Hall Square, Leicester, LE1 9BG

Phone 0116 229 8806 / 8808

Fax 0116 229 8819

Elaine.Baker@leicester.gov.uk / SurinderS.Singh@leicester.gov.uk

www.leicester.gov.uk/communitymeetings

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Braunstone Park & Rowley Fields Community Meeting

Appendix A

Your Community, Your Voice

Record of Meeting and Actions

5:30 pm, Tuesday, 16 April 2013

Held at: The Oak Centre, Bendbow Rise, Leicester, LE3 1QA

Who was there:

Councillor Michael Cooke
Councillor Anne Glover
Councillor Wayne Naylor

INFORMATION SHARING – ‘INFORMATION FAIR’ SESSION

Information on the following topics was available in the room:

- Bioblitz Event on Aylestone Meadows
- Housing Issues
- City Warden Service
- Community Safety
- Ward Councillors and general enquiries

At the conclusion of this informal session members of the public were invited to take their seats and take part in the formal session of the meeting.

60. ELECTION OF CHAIR

Councillor Cooke was elected as Chair and welcomed everyone to the Braunstone Park and Rowley Fields Community Meeting.

61. APOLOGIES FOR ABSENCE

Apologies for absence were received from Anita Robinson, Parks Officer, the Police, Alcohol Awareness and Adel Al-Salloum from Spark Arts for Children.

62. DECLARATIONS OF INTEREST

Councillor Naylor declared an Other Disclosable Interest in respect of the Community Meeting Budget and the funding application from Angels and Monsters, as he was a committee member of that group.

63. MINUTES OF PREVIOUS MEETING

RESOLVED:

that the minutes of the Braunstone Park and Rowley Fields Community Meeting held on 19 February 2013 be confirmed as a correct record.

64. COUNCILLORS' UPDATE

The Chair provided an update of the issues that the Ward Councillors had been dealing with. These included the following:

Health Strategy

A Health Provider's Group was being formed and would be meeting during week beginning 22 April 2013. Braunstone Park and Rowley Fields had some of the worst health issues in the city; people experienced poorer health and had a lower life expectancy than in other parts of the city. Efforts were being made to find ways and initiatives to help local people. These would include ways to increase the local availability of fresh food and also to utilise agricultural and open space land to benefit local people.

Hockley Farm Medical Centre

There was good news in respect of the Hockley Farm Medical Centre. Historically there had been many problems there, including numerous difficulties experienced by patients when trying to make an appointment to see a doctor. The situation there was very much improved and Hockley Farm was now the bench mark for other medical centres.

Braunstone Hall

In respect of Braunstone Hall, it was hoped that the Bat Survey issues would be resolved in May, after which things could then move forward.

Riverside football pitches

Contractors had been working on the football pitches but too much of the pitch had been removed, leaving behind a muddy surface. There was still therefore a great deal of work to be done.

65. UPDATE ON HOUSING ISSUES IN THE WARD

Ellen Watts, Area Manager, Housing provided an update on local housing issues. Ellen made the following points:

- Every year there was money in the Environment Budget to spend on projects in the estate.
- During the previous year, 12 empty 3 bedroom properties had been converted by moving a downstairs bathroom upstairs into one of the bedrooms. This had resulted in additional 2 bedroom properties, which were very much in demand. Councillors commented that it had been suggested that this initiative should be extended to other wards.
- Properties in Hand Avenue and Braunstone Lane had their fencing replaced with brick walls. Councillors commented that the new brick walls looked much nicer and transformed the area.
- Radiators had been installed in porches in some properties.

A further £110,000 had been allocated for local environmental projects for the current financial year. From this fund it was hoped:

- to convert a further 12 empty properties as there was still a shortage of 2 bedroom properties.
- Install handrails in Blackmore Drive to help the elderly.
- Improve lighting and fencing to prevent fly tipping.
- to help improve an area of land which could be used to grow food to benefit the local community.

Ellen added that officers in Housing had also helped people in council and private housing to get their homes clad as an energy saving initiative.

The meeting heard that staff were making every effort to address issues and concerns relating to the Welfare Reform Act. Ellen asked that people contact staff at the Housing Office if they were worried about the changes, as staff would do their best to help.

A comment was made that the walkway in Hand Avenue needed attention as the surface was breaking up.

Concerns were also raised relating to properties where there was an on-going problem with condensation on the windows. Ellen explained that this was probably due to damaged window seals and these could be replaced.

66. HOW TO PAY COUNCIL TAX AND HOUSING RENTS FOLLOWING CHANGES TO THE WELFARE RIGHTS SCHEME IN APRIL 2013

Suzanne Collins, Property Lettings Manager and Mike Watson, Income Collection Manager delivered a presentation which explained the different ways that people could pay their council rent and tax. A printed copy of the presentation was circulated at the meeting and is also attached to the back of these minutes.

The meeting heard that there were various methods available:

- Direct debit: Suzanne explained that this was the easiest and cheapest way to pay, both for the council and for the payee.
- Online
- Paypoint
- Debit or Credit Card
- Post Office
- Post
- Standing Order

The meeting heard that a new initiative had been introduced in the form of a Credit Union Budget Account (CUBA) which was administered through Clockwise. This was a transactional account whereby people agreed to have their benefit or salary paid into the account, and money was separated out for rent and council tax, so the account holder could only access the remainder. As part of the scheme, people could opt for a pre-paid debit card which could be loaded with a set amount of money on a bi-monthly or monthly basis. Money and budgeting advice was available to all members. Membership was free for LCC tenants who were affected by the welfare reforms.

There was some discussion as to what would happen if people did not pay their rent or council tax. The meeting heard that if someone did not pay their rent and ignored reminders, they could be taken to court and evicted from their home. In such a situation, they may be deemed to be intentionally homeless and the council may therefore have no duty to re-house. Non-payment of council tax could result in an attachment to earnings, bailiff action or even bankruptcy. Concern was expressed as to whether people with learning difficulties would be able to understand and cope with the new system.

A member of the community commented that following the introduction of the 'bedroom tax' people were looking to down size but there were insufficient small properties to meet the need. In response to a query, Councillors explained that people were not permitted to convert a council house to a smaller number of bedrooms themselves, but they could apply to be moved to a smaller property, but this may be in a different part of the city. The point was raised that most people wanted to remain within their own community where they may have lived for many years.

A member of the community commented that some houses had very small bedrooms. The Chair acknowledged that this was a concern and explained that the Assistant City Mayor for Housing would be asking the Adults and Housing Scrutiny Commission to look into this issue in more detail.

In response to a question, Mike explained that at the moment, the changes that were being introduced did not affect pensioners.

Suzanne and Mike were thanked for attending the meeting.

67. BIOBLITZ EVENT

Richard Kelly, Leicester City Council, Assistant Nature Conservation Officer informed members of the community about a BioBlitz event that was scheduled to take place on Aylestone Meadows on 17th and 18th May. Richard explained that the BioBlitz would be an excellent and fun event, with a variety of activities including the following:

- A 24 hour survey to record as many species as possible. There would be prizes for the most species.

- A family fun day on 18th May.
- Bell Boat tours
- A torchlight bat, amphibian and moth night-wander
- Trees and woodlands diseases walk and talk
- Morn chorus guided bird walk
- Wildlife talks and guided walks

Richard asked that anyone interested in volunteering at the event should talk to him.

68. EVENTS IN PARKS IN THE WARD

The meeting heard that there would be brass band concerts in Braunstone Park on the following dates:

Sunday 23 June 2013 from 2.00 – 3.00 pm, and
 Sunday 8 September from 3.00 – 4.00 pm.

A member of the community advised that a whole range of brass band concerts had been planned in Leicester City Council parks between June and September. The concerts were free to attend and further details could be viewed on the council website at:

<http://www.leicester.gov.uk/your-council-services/lc/parks-greenspaces/whatson/bands-on-parks/>

69. ALCOHOL AWARENESS

The presentation on alcohol awareness did not take place as the officers involved were not able to attend the community meeting.

70. CITY WARDEN SERVICE

Noel Cazley, the City Warden for Braunstone Park and Rowley Fields delivered an update on street scene enforcement issues in the area. Noel made the following points:

- A big clean up event had taken place and it was hoped to hold more clean-ups in the ward, but more volunteers would be very much appreciated.
- Information on the location of 'grot spots' in the ward, would be very welcome.

A member of the community commented that there were rats in the spinney at the back of Pilkington Road. Noel pointed out that the spinney was housing land and therefore the query was directed to Ellen Watts, Area Housing Manager.

A further query was raised relating to an overgrown strip of grassland on Hand Avenue, which needed cutting. Noel responded that he would raise that with the Park's officers.

- It was intended to carry out a leaflet drop in Hand Avenue to provide residents with information on recycling and the collection of large items of waste.
- Bins on streets – staff had been working very hard to address this problem on Narborough Road, Winchester Avenue and Imperial Avenue. Noel reported that the streets were now much improved.
- Dog fouling – increased patrols of staff in plain clothes, and round the clock patrols were being carried out in attempts to catch the people who allowed their dogs to foul. However, the issue of dog fouling was causing very significant problems for residents.

A resident raised a concern that people were not using orange bags for recycling. She reported a problem that some rolls of orange bags did not have the re-order sticker so people did not know how to request a new roll of orange bags. The meeting heard that in such circumstances, a handwritten note stuck on the orange bag, requesting more recycling bags would suffice.

71. POLICE ISSUES UPDATE

Louise Lavelle from the Leicester City Council, Community Safety Team provided an update on the current situation with the alleyway on Cort Crescent. Following problems with anti-social behaviour there, some residents had asked for the alleyway to be closed off. As the alleyway was on housing land, Ellen Watts, Area Manager, Housing had arranged for a gate to be installed, but other residents had complained as they wanted the alleyway to remain open. Louise explained that officers were working hard to resolve the situation.

72. WARD COMMUNITY BUDGET 2013/14

The Chair presented the community meeting budget.

The following funding applications had been fast tracked for payment:

Project ref 1677 : St Peter's Braunstone Flower Festival

Amount approved: £500

Applicant: Rev'd Chris Burch

Project ref 1678 : International Food Festival

Amount approved: £500

Applicant: Manor House Community Association

Project ref: 1679 Manor House Holiday Club

Amount approved: £500

Applicant: Manor House Community Association

Project 1681: Workshops for young parents under 20

Amount approved: £350

Applicant: Angels and Monsters

RESOLVED:

that it be noted that the following items had been fast tracked for payment

The Chair then presented the following funding applications:

Project ref: 1682 Financial Healthcheck Service

Amount requested: £1780

Applicant: Checkpoint Advice and Support

The meeting heard that Checkpoint Advice and Support would be holding weekly sessions and running benefit checks to ensure that people were receiving the benefits they were entitled too.

RESOLVED:

that the application be supported to the value of £1780

The following funding applications had been received after the agenda had been finalised:

Project ref 1676: Fitness Classes, Health Screening and Fitness Testing

Amount requested: £500

Applicant: Sanchez Allen-Coltman, the Braunstone Grove

Funding was requested to deliver fitness bases classes in the form of circuit classes for women in Braunstone. Nutritional advice and fitness tests would be offered to track the participant's well-being and progress. The funding would enable the applicant to get the necessary equipment to support the programme and to develop and extend it from the focussed women's sessions to also providing generic fitness screening, offering one to one personal training and small group sessions, to the general public.

Fitness testing/health screening would also be available to the general public by prior arrangement. This would also be free of charge and would include blood pressure and body fat reading/weight and height measurements / BM1 / resting heart rate and a 3 minute step box fitness test to measure aerobic (cardiovascular) fitness levels.

Funding to pay for a variety of equipment including a blood pressure monitoring kit, body fat monitor, first aid box (sports) height measure standing, medicine ball set, barbells kettle bells, air dome and also publicity and materials.

RESOLVED:

that the application be supported in full to the value of £500.

Project ref 1680: Splash Disco

Amount requested: £1800 - joint bid to Braunstone Park and Rowley Fields/ New Parks and Western Park

Applicant: Splash Disco / Steve Smedley

Funding was requested for new inflatables for the Splash Discos that take place at New Parks Leisure Centre and the Braunstone Leisure Centre throughout the school holidays. They have been running for 15 years and the inflatables are starting to become unsafe for the children to use. The events attract parents, toddlers and children of all ages - a typical Splash Disco day will attract around 100 people. Of the 100 people who attend the sessions at Braunstone Leisure Centre, approximately 80% will come from Braunstone Park and Rowley Fields.

Funding is requested for a space ship inflatable, speakers, blower and music.

RESOLVED:

that the application be supported to the value of £600

Project ref 1683: Big Spring Clean on Braunstone Park

Amount requested: £250

Applicant: Braunstone Clean Up Group - Anita Robinson in conjunction with the Braunstone Residents' Network Committee (part of b-inspired).

Funding was requested for a Big Spring Clean on Braunstone Park to take place on 8 May 2013. The group intend to freshen up some of the furniture such as bollards,

the pent stock chamber and height barriers to give a fresh look. A general litter pick will take place and the brook along Braunstone Avenue will be cleared of any debris.

The Probation Team will also come onto the park the day before to prepare the bridge opposite Gallards Hill on Cort Crescent for painting.

It is hoped to offer all the volunteers a small buffet at the end of the session as a thank you for their efforts.

RESOLVED:

that the funding application be supported in full to the value of £250

The Chair explained that after the above funding applications had been supported there would be approximately £14000 remaining in the Community Meeting budget for 2013/14.

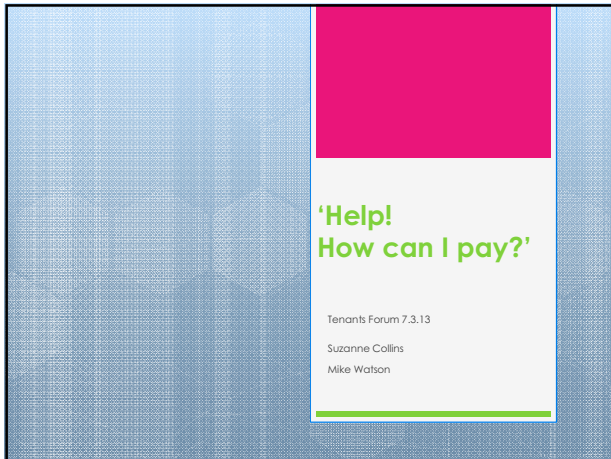
Action to be taken	Officer identified	Deadline
For the funding applications that had been supported, be submitted to the Assistant City Mayor for Community Involvement for approval.	Surinder Singh, Member Support Officer	As soon as possible

73. DATE OF NEXT MEETING

The Chair announced that the next meeting would be held on Tuesday 11 June 2013 in a venue to be confirmed.

74. CLOSE OF MEETING

The meeting closed at 7.29 pm.



Contents

- Background
- How can I pay? - Methods of payment
 - Rent and Council tax
 - Whats New? Credit Union Budget Account.
 - What happens if I don't pay?
 - Important points to consider.
 - What if I honestly can't afford to pay?
 - Where can I get help and advice?


Background

- There are many Government changes affecting tenants and other LCC customers from April 2013 onwards as well as the wider rising costs of living affecting all.
- These changes such as the bedroom tax, benefit cap, universal credit and council tax changes will potentially reduce the amount of income that people have and impact on their ability to pay their rent and council tax.
- Budgeting for your bills and essential living costs is therefore more important than ever.

How can I pay?


- Various methods available:
 - Direct Debit
 - Online
 - Paypoint
 - Debit or Credit Card
 - Post Office
 - Post
 - Standing Order

Direct Debit is Best




- This is the **easiest and cheapest** way to pay for you and us.
- Bank/building society does all the work.
- Choice of dates – for rent, 1st and 15th of each month, for Council Tax 1st, 10th, 20th, 28th of each month.
- 14 days notice of when your bank account will be debited and by how much.
- Guaranteed a full and immediate refund from your bank if anything goes wrong.
- You can cancel the DD at any time, you stay in control.
- No queues, cheques or stamps required.
- The same mandate carries on each year.
- Sign up by phone or fill in a form.
- Forms available on request from Council Tax Wellington House 0116 252 7005 and the Tenants Advice and Repairs Service 0116 252 7007.

Pay On Line




- You can pay on line using Switch, Solo, Delta, Visa, Master Card or JCB Card.
- You'll need your debit or credit card and the right information (account or invoice number) for the service you are paying for.
- The LCC web site has a button called 'Pay It' you just need to chose the correct button for what your want to pay for.
- If you don't have access to a computer at home or via a friend or family member there is access to computers at libraries, some community centres and local Housing Offices also have kiosks with card payment facilities.

PayPoint




- You can pay in cash at any outlet showing the PayPoint logo.
- There are hundreds of places in Leicester and thousands nationally.
 - Includes newsagents, convenience stores, supermarkets and garages. Some open 24hrs 7 days a week.
- Pay where you want.
- Pay when you want.
- At no extra cost to you.
- Details of local outlets can be found at the PayPoint website.

Debit or Credit Card



- A secure answer phone service 0116 252 7012 available 24 hours a day 7 days a week.
- Switch (Maestro) and Delta debit cards and most credit cards.
- You will need your card details and Council Tax account number or rent account number from your bill ready.
- Payment will be credited to your account usually within 1 working day.
- No charge or minimum payment required for debit or credit card payments.

At the Post Office



- You can also pay at any Post Office branch.
- You can find your local branch using the Post Office website.


By Post



- You can pay by posting a cheque which should be made payable to: **Leicester City Council**
- Write your council tax account number or rent account number on the back of your cheque, along with your address.
- Post the cheque to:


Leicester City Council
Cash Office
PO Box 9190
Wellington House
22-32 Wellington Street
Leicester. LE1 8DE

Standing Order



- You can pay by standing order which is easier than paying by post or cash.
- Print off a standing order form from our website, or ask for a form by E mailing, phoning us or visiting the Wellington Street address or calling Tenant Advice and Repairs Service on 0116 2527007
- Send the completed form to your bank or building society** - not us.
- Set your payment date for 5 days before the due date shown on your bill. This will ensure payment is received and put on your account on time and will avoid any unnecessary payment reminders being sent to you.

Whats New! CUBA - Credit Union Budget Account



- What is it – It's a transactional account.
- What does it do – You agree to have your benefits/salary paid into the account and it separates out money for rent and council tax. You can only access the remainder.
- A pre-paid Debit card provided that can be loaded with a set amount on a bi-weekly or monthly basis.
- Use of cash points, cash back and internet shopping.
- Money advise and budgeting skills available to members.
- Free to join** for LCC tenants affected by Welfare Reform.
- Can be converted into a full Credit Union current account as and when required.
- Available from April 2013

What Happens if I don't Pay?

- My Rent:
 - Reminder letters will automatically be sent;
 - Throughout the recovery process, IMT staff will try to contact you by phone, texts, or home visits;
 - They will make an affordable agreement with you, and give you welfare benefit advice;
 - A legal Notice will be served;
 - You will be taken to Court, incurring extra costs;
 - A Bailiff will be instructed to evict you, again incurring extra costs.
 - You may be deemed "intentionally" homeless, and LCC may have no duty to rehouse you.

What Happens if I don't Pay?

- My Council Tax:
 - First reminder sent 7-14 days after due date;
 - If paid within 3 weeks, second reminder sent 7-14 days after next instalment missed;
 - Final Notice – full balance due
 - Court summons
 - Liability Order – attachment of Earnings or Benefits, Bailiff action, Bankruptcy, Charging Order, etc.
 - Payment arrangements can be made if customer contacts

Important Points to Consider

- The date LCC receives your payment matters so your bill needs to be paid prior to the due date (5 day rule to be safe) to ensure it is received in time to credit your account to prevent any action being taken.
- Council Tax instalments are over 10 months by default but payers can request 12.
- Non payment of Council Tax could at its worst see you in Jail.
- Non payment of rent could at its worst see you evicted and you lose your home as a consequence.

What if I honestly can't afford to pay?

- **Options to consider include:**
 - Move to smaller, more affordable housing;
 - Waiting List application;
 - Mutual Exchange
 - Private Sector
 - Increase the hours you work or find a job;
 - Apply for Discretionary Housing Payment (short term housing benefit 'top up');
 - Apply for Council Tax Discretionary Relief Scheme (similar to DHP above);
 - Take in a lodger;
 - Ask non-dependants to increase their contribution to household expenses.

Where can I get help and advice!

- | | |
|--|----------|
| ● Welfare Rights Service | 256 8211 |
| ● Community Legal Advice Centre | 242 7620 |
| ● Revenues & Benefits | 252 7006 |
| ● Income Mgt. Team | 252 7007 |
| ● Mosaic (disabled people) | 231 8720 |
| ● SAFFA (ex-Forces & Families) | 261 6590 |
| ● Age UK (over 50's) | 299 2233 |
| ● Highfields Community Centre | 253 1053 |
| ● Community Advice & Law Service | 242 1120 |
| ● Race Equality Centre (Refugees/Asylum) | 299 9807 |
| ● Shelter Housing Aid & Research | 254 6064 |
| ● Housing Options | 252 7008 |

Questions and Answers

Thank You

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Appendix B

Braunstone Park & Rowley Fields			Ward Fund
Balance Carried forward 11/12			N/A
Budget Allocation 12/13			£18,000.00
Opening Balance 12/13			£18,000.00
Applications Approved			
Name of Project	Applicant	Date Received	£
Contemporary Cultural Fusion Carnival & Workshops	Kaleidoscope Arts (Joint Bid with Westcotes)	10-Apr-12	500
The Big lunch for Queen's Diamond Jubilee	Reverend PIP Berry, Holy Apostles Church	22-May-12	500.00
Bid 1656 Consultant for the launch event of the Health Strategy	Ward Councillors (£2,050.00)	13-Apr-12	0.00
Braunstone Celebrates the Diamond Jubilee	Braunstone Foundation (agreed from previous year)	April 12	498.93
Angels & Monsters Creche supplies	Angels & Monsters	3-Aug-12	429.00
IRI JI NEW YAM FESTIVAL 2012	NDI IGBO Nigeria Community Association	13-Aug-12	200.00
Braunstone Exhibition	Braunstone Clean Up Group in conjunction with B-Inspired	22-Oct-12	200.00
Make a difference day	Braunstone Clean Up Group – Anita Robinson - in conjunction with the Braunstone Residents Network Committee (part of b-inspired)	22-Oct-12	200.00
Braunstone Alert	Anne Short	8-Nov-12	360.00
Winton Walk Gates	LCC Louise Lavelle	26-Nov-12	750.00
Improving Health Initiative	Braunstone Foundation	10-Dec-12	5,000.00
Sport 4 All	Young Peoples Sports	18-Dec-12	500.00
1669 Graffiti Art	Braunstone Adventure Playground	15-Jan-13	500.00
1670 Art Exhibition	Parks Services Anita Patel	23-Jan-13	500.00
Green Barriers	Rowley Fields Allotment Society	25-Jan-13	862.50
Members Uniforms	KT Performing Arts	01-Feb-13	1,440.00
Lame Duck Summer PGL Activity Camp	Leicester Play Fair	05-Feb-13	1,150.00
Children's festival	Spark	08-Feb-13	150.00
Flower festival	St Peter's Church	04-Feb-13	500.00
Manor House Community Association	International food festival	12-Mar-13	500.00
Manor House Community Association	Holiday Club	12-Mar-13	500.00
Rev Chris Burch	Food Share	08-Feb-13	2,500.00
Total Approved			£17,740.43
Balance carried over			£259.57
Applications Not Supported			
Xmas Gala Night/ Get Together	NDI Igbo Leicestershire (Nigerian Community Association)	22-Nov-12	250.00

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